

Alyssa M. Kutach

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Education

M.S. in Human Resource Management, 2019

Texas State University, San Marcos, TX

B.A. in Psychology, 2016

Texas State University, San Marcos, TX

Honors: Magna Cum Laude

Memberships

Friend of TAM	<i>2019 - Current</i>
Hays County Bar Association	<i>2019 - Current</i>
Seguin Chamber of Commerce	<i>2019 - Current</i>
Wimberly Chamber of Commerce	<i>2019 - Current</i>
New Braunfels Chamber of Commerce	<i>2019 - Current</i>
Canyon Lake Chamber of Commerce	<i>2019 - Current</i>
San Marcos Chamber of Commerce	<i>2019 - Current</i>
Society of Human Resource Management – TXST & National	<i>2019 - Current</i>
Beta Gamma Sigma Honor's Society	<i>2019 - Current</i>
Texas Mediators Credentialing Association - Candidate	<i>2018 - Current</i>
Honors College, Texas State University	<i>2014-2016</i>
Texas State Women's Lacrosse, Texas State University	<i>2012-2017</i>
PSI CHI Honor's Society, Texas State University	<i>2014</i>

Awards/Fellowships

James W. Gibson Scholarship	<i>2018</i>
Academic Excellence Award in Liberal Arts College, Texas State University	<i>2015-2016</i>
Dean's List, Texas State University	<i>2013-2016</i>

Professional Experience

- Scavenger Hunt Committee Head,** Sights & Sounds of Christmas, San Marcos, TX Winter 2019
Create Scavenger Hunt for guests
Plan out prizes for different nights
Create scripts and announcements for promotion
Obtain sponsors and donors for prize rewards
- Mediator,** Central Texas Dispute Resolution Center, San Marcos, TX 2018 - Current
Civil, Family, and Community Mediations
Help parties with problem solving, critical thinking and conflict coaching
Keep up continuing education & TMCA Credentialing
Get evaluations and feedback from parties
- Intern,** Equal Employment Opportunity Commission, San Antonio, TX Fall 2017
Cover Mediation Policies under "Title IIV Act."
Conduct callbacks to explain mediation process and obtain agreement
Observe intakes and assist with mediation scheduling
Observe and Co-Mediate Sessions with parties
- Intern,** Restore FX, Austin, TX Summer 2014
Enter confidential patient information into databases
Sit in on and conduct group therapies and listen for concerns
Facilitate information about Worker's Comp
Score MMPI-2 RF tests and enter info

Presentations

- "Central Texas Dispute Resolution Center" Presented to Dr. Walter Wright's Class, October 2019
- "Comal – the Next Level" Presented to the McKenna Grant Foundation, August 2019
- "Peer Mediation" Presented to the HSAB Grant, August 2019
- "FMCS and EEOC Sign Memorandum of Agreement" Presented to the Labor Relations and Contract Negotiations class, May 2019.
- "Application of Human System Content to Orphan Black" Presented to the Human Systems class, April 25, 2017. <https://www.youtube.com/watch?v=QMnrEqAyFJo&t=2s>
- "Using a Complex Responsive Process for Coaching" Presented for the Leadership Development class, Oct. 17, 2016. Retrieved from: KutachTedTalkFinalPaper
- "7 Habits: Leadership Book Critique" Presented to the Leadership Development class, October 8, 2016. <https://www.youtube.com/watch?v=izFf5JA3U-k>

Languages

Reading and basic speaking competence in Spanish

Computer/Technical Skills

Certified in Microsoft Office Products: Excel, Word, and Power Point

CANVA

PC Hardware and Software

Certifications

Society of Human Resource Management – Certified Professional

2019 - *Current*

Texas Mediator – Candidate for Credentialing

2016 - *Current*

At-Risk Certified

2015 - *Current*

Professional Services

Notary Public

2019 - 2023

Peer Mediation Coordinator/Trainer

2018 - *Current*

Head Coach for Texas State Women's Lacrosse

2016-2017

Vice President for Texas State Women's Lacrosse

2014-2016

Travel/Cultural Experiences

Hawaii – Maui Island tour

2018

Experienced an Educational Funding Tour in Europe for two weeks

2010

England, France, Switzerland, Italy